

Project Management

In the present times professionals employed in organizations need to develop the insights and skills to define, plan, and assign work; obtain meaningful commitments; coordinate project efforts; monitor and evaluate results; manage risk; and critically evaluate budgets and schedules. They need to apply these insights and practical skills to project situations during individual and group exercises. In this course, the participants will learn expert techniques for building successful project teams, creating efficient plans and implementing effective tracking measures to ensure that projects come in on deadline and on budget.

Course Outline

- Introduction
- People in the Project
- Phases of a Project - Initiation
- Phases of a Project - Planning
- Phases of a Project - Execution
- Phases of a Project - Monitoring & Control

Who Should Attend

Middle to high level staff such as:

- Programme managers.
- Project team leaders.
- Project managers.

Course Duration

The standard duration of this course is 12 contact hours.

Approvals & Accreditation

- Ministry of Labour, Kingdom of Bahrain
- HABC
- ILM

Prerequisites

The candidate must have completed or be in the process of completing a high school or secondary school diploma or similar educational standards.

Learning outcomes

Upon the completion of this Course, the learner will be able to:

- Identify the main obstacles to effective project management and their consequences
- Understand the nature of the project management process
- Understand a range of tools and techniques for project management
- Use these techniques to build an effective project management process
- Explain the benefits of having a systematic approach to managing projects in the organization

Training methods

- Interactive facilitator lead learning
- Class activities
- Group discussions
- Case studies
- Practical sessions
- Question and answer sessions
- E-learning
- Role-plays
- Self-assessment tools

For more information please feel free to contact:

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